

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 28, 2014 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall, on Tuesday, January 28, 2014 at 7:00 P.M. Chairman Maszczak opened the meeting with Public Presentation. There were six residents present. Boy Scout Tanner Tsvetkoff of Troop 25, who is working on his government badge, was in attendance. The attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

PUBLIC PRESENTATION

Larry Bucciarelli, President of the Canfield Soccer Club, addressed the Board asking, what the plans are for operating the concession stand, if the restrooms will be operational and accessible during the 2014 season and if there are plans to secure the retention pond? The Chairman requested Keith Rogers to address the questions. Mr. Rogers stated that the restrooms will be opened this spring. The concession stand is not ready, noting there are no appliances. Ms. Cartwright noted that rules and regulations have not been established at this time, so access to the restrooms and security of the park has not been established yet. Ms. Cartwright noted that Mr. Rogers has been previously asked to address the issues of rules and regulations, security, renting of the multiuse building, etc. and asked that he does so. Mr. Rogers indicated that he had the information to share with the Trustees. Mr. Governor offered his services as representative to the Park noting there is no conflict since he has resigned from the soccer club and is off the board. Mr. Maszczak noted that it makes sense with his knowledge of the soccer club's needs and should be taken into consideration.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak requested corrections or additions to the minutes of the Reorganizational Meeting of January 7, the Regular Meeting of January 7 and the Special Meeting of January 21. Minutes were tabled until the next meeting.

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. The report was accepted as presented.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions or comments on the Administrator/Road Superintendent's report. Mr. Governor noted that he is not interested in having Township business mixed with his personal business noting that that is why he doesn't have his personal laptop at the meeting. He believes that all are in agreement that they should have Township owned equipment for Township business downloaded with the latest version of Microsoft Office because that is how we communicate and it is a challenge when we are not all on the

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same platform, asking Mr. Rogers for an update on what he has researched. Mr. Rogers updated the Board on possible new computer equipment and cell phones. Suggestions went back and forth.

Mr. Rogers presented two contracts for the Appliance and Electronic Recycling Drive events to take place at the Canfield Fairgrounds for signatures. There was discussion concerning the Tire Drive during which Mr. Rogers reviewed the anticipated cost of conducting the countywide drive and the amount that the Green Team was willing to reimburse the Township. Ms. Cartwright indicated that the Township wanted to work with the Green Team on the project, but wasn't willing to incur additional cost that wouldn't be reimbursed, therefore the Board requested that Mr. Rogers discuss the matter with the Green Team.

Mr. Rogers provided maps of Pebble Beach Drive detailing information of the possible 2015 project. Mr. Rogers will look into trees planted in the easement, how it will affect this project and what action if any can be taken. Mr. Rogers noted that for the grant, he would need to know percentage of local share. Ms. Cartwright noted that this project is not to exceed \$202,000.00 and we will now have to figure out the local share that we are willing to incur, therefore the Board discussed the amount the Township should contribute and decided on 15%, an amount not to exceed \$30,000. Mr. Governor noted that he attended the ABC Water District meeting, stating that this project could be interesting for what they offer.

Mr. Rogers advised the possibility of needing another archeological study at the park as a requirement for the two ODNR conservation grants that were granted. He will keep the Board informed. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed the PO's & BC's approved at the last meeting suggesting amending from PO 11-2014 to PO 04-2014. Fiscal Officer reviewed warrants, electronic and charge payments and purchase orders.

Fiscal Officer noted that Farmers National Bank has requested that we sign a new five year depository agreement, but she feels that it's not necessary since the present depository agreement doesn't expire until February of 2017 and she is interested in keeping her options open. Fiscal Officer explained why it's not in the best interest for the Township to continue to keep the Money Market Sweep account open at Farmers National Bank, requesting that they consider moving funds to Star Ohio Plus for investment purposes and liquidity.

Fiscal Officer sent the exhibits for the two street lighting districts by e-mail. She needs the contract signed to complete the districts. The report was accepted as presented.

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UNFINISHED BUSINESS

RESOLUTION 2014-01-28-28

Pebble Beach Storm Water Project

Mr. Maszczak moved to authorize Keith Rogers, Township Administrator/Road Supervisor to submit a grant application to Ohio Department of Transportation/Ohio Turnpike Commission for the Pebble Beach Storm Water Replacement/Improvement Project. This project will not exceed \$202,000 with the Township's share not to exceed \$30,000.00 (15%). The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-01-28-29

Amendment to Resolution 2014-01-07-18

Ms. Cartwright moved to amend Resolution 2014-01-07-18 to approve BC01-2014 – BC39-2014 and PO 01-2014 – PO 04-2014 for a total of \$739,018.75 to cover expenses. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright explained that this is being done because the original resolution read PO 11-2014 and should have been PO 04-2014. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2014-01-28-30

Cutting Edges & Valve Replacement

Mr. Maszczak moved to approve the purchase of 10 cutting edges, for the 296, 299, 201, 204 and 206 model plow trucks at \$2,320.00 and spreader valve replacement for 206 at \$578.66 from Myers Equipment at a total cost not to exceed \$2,898.66. The Motion was seconded by Ms. Cartwright. Discussion: Fiscal Officer noted that she was asked to open a purchase order for Myers for \$2,320.00 and that the purchase order doesn't include the cost for the valves. She has a super blanket that is already opened that will cover the additional cost. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-01-28-31

Replacement Springs for TK 206

Ms. Cartwright moved to approve the replacement of the left and right rear springs for the 206 truck by Emch Spring not to exceed \$2,300. Motion seconded by Mr. Maszczak. Discussion: Ms. Cartwright explained the emergency nature of this repair. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-01-28-32

Closing Money Market Sweep Account

Ms. Cartwright moved to approve the closing of the Money Market Sweep account with Farmers National Bank. The Board feels that it is in the best interest of the Township to move these funds to Star Ohio Plus to improve its earnings with no service fees. Farmers National Bank has been charging \$20.00 per month in service fees. Motion seconded by Mr. Maszczak. Discussion: Ms. Cartwright asked about moving funds to Star Ohio Plus. Fiscal Officer noted that once the funds are moved into the main account, she will then request a resolution to move funds to Star Ohio Plus. Most likely we will have the details for the next meeting. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0

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RESOLUTION 2014-01-28-33

Purchase Orders

Mr. Maszczak moved to approve PO 05-2014 – PO 06-2014 for a total of \$4,686.50 to cover expenses. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-01-28-34

Warrant & Electronic Payments

Ms. Cartwright moved to approve Warrants #9293 thru #9335, electronic payments and charges 01-2014 thru 20-2014 as general & payroll obligations of the Township in the amount of \$51,918.03. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-01-28-35

Executive Session

Mr. Maszczak moved to enter into Executive Session at 7:39pm to discuss security matters of the Township with representatives from the Mahoning County Sheriff's Department and potential discipline of an employee. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright; yes Mr. Maszczak, yes. Motion carried 3 to 0. The Board returned to open session at 9:20pm.

Trustee Comments: Ms. Cartwright recognized Scout Tanner Tsvetkoff of BSA Troop 25. Tanner made a public record request for the current budget. The Fiscal Officer will e-mail him the current 2014 Temporary Budget.

Budget hearing set for February 5, 2014 from 2-4pm. Fiscal Officer will advertise the meeting.

ADJOURNMENT

Chairman adjourned the meeting at 9:42pm. The next regular meeting of the Board shall be held on February 11, 2014 at 7:00 pm.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer