

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on July 30, 2014 at 3:00 P.M.

Canfield Township Trustees met in Special Session in the Canfield Township Hall, on Wednesday, July 30, 2014 at 3 P.M. Chairman Maszczak opened the meeting with the Pledge of Allegiance. Advertised as required by the Ohio Sunshine Law, the legal ad ran in the *Youngstown Vindicator* on July 24, 2014 as follows:

Canfield Township Board of Trustees will meet at 21 S. Broad Street, Canfield (Township Hall) in special session Wednesday July 30, 2014 at 3:00 p.m. for the purpose of conducting a Budget Workshop and may include other business before the Board. Public is welcome to attend.

Public Presentation

Mr. Anthony Bettile addressed the present unreleased audit that this Board is not permitted to address until after its release, therefore comments made will not appear in the minutes.

NEW BUSINESS

RESOLUTION 2014-7-30-153

Blanket Certificate & Purchase Orders

Mr. Maszczak moved to approve BC 42-2014 & PO 39-2014 thru PO 40-2014 for a total of \$70,098.38 to encumber funds of the Township. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-7-30-154

Warrants & Electronic Payments

Ms. Cartwright moved to approve Warrants #9733 thru #9762, electronic payments 149-2014 thru 155-2014 as general & payroll obligations of the Township in the amount of \$55,416.07. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Fiscal Officer reviewed the financials upon the requests of the Chairman. Mr. Governor noted viewing Sheetz invoice. Fiscal Officer noted that Ms. Cartwright requested seeing these purchases, so it's been added to the warrant file for review. Ms. Cartwright had several questions involving investment amounts on the Fund Status Report. Fiscal Officer noted that the payroll checks are dated for July 30 instead of July 31. The payroll checks will not be given until tomorrow. It shouldn't make a difference. Balance of the meeting was devoted to the 2014 & 2015 budgets.

Projects discussed: 2014 – Pheasant Run was budgeted at \$80,000.00; 60% match by the Township or \$48,000.00. Mr. Rogers added \$7,375.00 to the budget to account for increases in supply cost that may have accrued since the original engineering was obtained in 2013. The original engineer's estimate was \$72,625.00; 40% is \$29,050.00 that will come from OPWC in a form of a loan and the Township's share will be \$43,575.00. The \$29,050.00 loan would be paid back over the next three years. All cost over the loan of \$29,050.00 will be paid by the Township, but it isn't clear if the Township will get less on the loan if the project comes in under the engineer's original estimate. This project will need to be adjusted to the county auditor once the actual cost is known and before year-end.

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2015 - Star Center Storm Sewer Improvement Project - OPWC joint project with the county with an estimated cost of \$250,000.00. 30% was discussed as the Township's share, but Mr. Rogers has not met with the county to determine its share. Mr. Rogers has suggested 31% to gain points or \$77,500.00. Ms. Cartwright asked about the pipe under the plaza. Mr. Rogers noted that it is not part of this project. Mr. Rogers suggested a drive thru to look at the curbs in that area. Mr. Rogers noted that there are catch basins that were put in by developers and no one knows what they tie into.

2015 - Pebble Beach Storm Water Turnpike Project estimated at \$205,000.00; the Turnpike's share is \$170,000.00---the Township's share would be \$35,000.00. Mr. Rogers reported that the Turnpike Commission's resolution has been passed and he has a meeting in August for a walk thru.

2016 - Mr. Governor asked Mr. Rogers about the \$10,000.00 cost of the engineering for Gibson Road. Mr. Rogers didn't look into it since this project is being considered for 2016. Because of the magnitude of this project, OPWC loan is being considered as the only way that we can do this project. Fiscal Officer noted that the \$10,000.00 cost must be budgeted in the General Fund for 2015 and cannot remain in the fund used for OPWC projects. Mr. Rogers is looking into have an engineer complete the estimate without cost to the Township.

Mr. Rogers mentions the Fire Station drawings will soon be ready.

RESOLUTION 2014-7-30-155

Lease Ricoh MP C3003

Ms. Cartwright moved to enter into the lease agreement with American Business Center, Inc. at \$124.00 per month for 60 months for one Ricoh MP C3003 full color printer/copier. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-7-30-156

Sourcing Office Inc

Ms. Cartwright moved to remove the Township from the Sourcing Office Inc. Cleveland, Ohio since the Township has not used its services and in 2013 it reorganized with a partnership between Collaborent Group Limited and Cooperative Council of Governments. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Ms. Cartwright discussed the Cardinal Joint Fire District levy for the new fire station asking that all questions be directed to our Fire Chief.

Mr. Governor asked where we stand with Fulmer Shaw Agreement. Mr. Rogers explained what insurances they do not have. Prosecutor's office will not sign off on this agreement without proper insurance. Ms. Cartwright doesn't feel that this is major; asking what could happen and would rather get this done. All agreed that they passed a Resolution and are ready to move forward.

Mr. Governor addressed the hours of operation. Apparently, government offices like the county and townships close at 4pm. Mr. Rogers suggested hours for himself from 7:30am to 4pm. He noted that if he is needed after 4pm, he has no problem staying. Mr. Rogers explained his personal reason for wanting these hours such as family school events he is now missing, but wants to attend. Mr. Rogers

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noted that everyone knows that Zoning closes at 4pm...no phone calls except for the occasional call from a Trustee. He feels he can get everything he needs done between these hours. His main resource is the county engineer's office/prosecutors office and they are gone at 4pm. Ms. Cartwright noted that the Board had requests for these hours and the Board was considering Saturday hours to accommodate these request. Mr. Maszczak stated that he has no problem with the request and with the Zoning Department being closed he could understand that, but if we start getting complaints, we will need to address that. Ms. Cartwright noted that we can try it and if it doesn't work we can make changes and suggested starting in September. Mr. Governor suggested by the next meeting if we got all bases covered.

Fiscal Officer reported that the domain is up and running. Mr. Governor reported Google e-mail addresses are entered and ready...just a few things to complete before we start using.

Mr. Rogers reported on the petitioned new street lighting district (Fox Den Ct). A letter from Ohio Edison indicates that the governmental authority will be responsible for trenching in existing neighborhoods for any additional cable that may be required. Ohio Edison does not do the trenching for the streetlight cable. Mr. Rogers obtained an estimate of \$2,300.00 to trench with directional drilling under one driveway. Ms. Cartwright noted that we should look at this before accepting a road in new developments...we need to develop some rules; explaining that this developer knew so why wouldn't he install the infrastructure before turning the road over to the Township. Fiscal Officer noted that this is the first time that the Township has received this requirement explaining that on Fox Heaven...that was an existing development with underground cables; Ohio Edison handled the whole project. Ms. Cartwright noted that we shouldn't be involved in this...it cost us time...it cost us fees in order to get this paperwork setup...it's not a good management system and believes that we need to write the rules for this. Mr. Maszczak noted that we are working on zoning resolutions and can incorporate this into them. Ms. Cartwright noted that as a Township...we can require it be done. Mr. Rogers asked if this should be handled by the Planning Commission.

ADJOURNMENT

Chairman adjourned the meeting at 6:35pm. The next meeting of the Board shall be held on August 12, 2014 at 6:00 pm. The first hour will be to hear the Zoning Commission's recommendations for a PUD amendment and a zone district change.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer

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