

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on June 10, 2014 at 7:00 P.M.

Canfield Township Trustees met in Regular Session in the Canfield Township Hall on Tuesday, June 10, 2014 at 7:00pm Chairman Maszczak opened the meeting with the Pledge of Allegiance. There were seven residents present. Attendance sheet is available upon request.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and are not intended to describe all conversations and testimony verbatim. Recording of the meetings are available for listening in the Township Hall, and a copy may be obtained upon request of the Fiscal Officer.

Public Presentation

Mr. David Birch of 151 Colonial Dr. and General Chairman for the Canfield 4th of July Parade gave a short presentation on the forty-nine year old event and presented a donation request for continuing support of this event by the Township.

Mrs. Doris Puerner of 4811 Leffingwell Road invited the Board to the all Canfield Class Reunion at Loghurst Farm Museum on July 5, 2014 from 5pm until midnight. She explained the financial concerns for Loghurst Farm Museum and asked the Board to consider using the Loghurst property for Township use to help support the museum that is the oldest historical site in the Township.

Mr. Tom Dripps of 6040 Deer Spring Run asked the Board if Deer Spring Run was on the paving program this year noting that it was skipped over last year. Mr. Maszczak answered that Deer Spring Run is on the paving list this year.

Attendance Roll Call

Chairman Maszczak requested that Carmen I. Heasley, Fiscal Officer, call the attendance roll:

Mr. Governor	present,
Ms. Cartwright	present,
Mr. Maszczak	present,

MINUTES: Chairman Maszczak requested corrections or additions to the Special Zoning Hearing minutes of May 13, 2014, and the Regular Meetings of May 13, 2014. Ms. Cartwright asked if the Zoning Hearing Resolution was corrected to indicate that she had made the Motion and Mr. Maszczak seconded it. Fiscal Officer responded that the minutes have been corrected. Minutes were approved as presented.

THE ZONING REPORT: Chairman Maszczak requested questions or comments on the Zoning report. Ms. Cartwright noted that the Board received correspondence today concerning the property at 4533 Canfield Niles Rd (Flowermill) that they will rebut the magistrate's ruling. Ms. Cartwright asked Mr. Rogers to contact the prosecutor to determine how long this process will take, since Mr. Steiner has requested a court hearing. So far this year, fifteen single-family residential permits have been issued and numerous miscellaneous permits for a valuation of \$4,757,284 with permit fees totaling \$29,724 to date. In 2013 during the same period, fifteen single-family residential, one 4plex and one business permits were issued for a total valuation of \$5,612,085 and \$34,825 in permit fees were collected. The report was accepted as presented.

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ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Chairman Maszczak requested questions or comments on the Administrator/Road Superintendent's report. Mr. Governor asked about a meeting with ABC and the three Townships; Boardman, Austintown and Canfield asking Mr. Rogers to summarize the need for this meeting. Mr. Rogers reported that the engineer has completed the Equivalent Residential Unit, ERU, study and the engineer needs to explain what the Storm Water Utility would be used for. Mr. Rogers has been mapping our storm water system. We would need public meetings to educate the public on fees. Ms. Cartwright feels that it's absolutely necessary to do a mailing to inform the residents to explain the fee that will be levied and the use of it. Mr. Rogers will put together a few dates to get started.

Ms. Cartwright asked Mr. Rogers to confirm the total cost of the 2015 Turnpike project for the budgeting process for tomorrow. Mr. Rogers will contact the project engineer to confirm numbers.

Mr. Rogers reported on the numbers for the Appliance Drive that took place on June 7, 2014. We had 210 cars, took in 30 refrigerators, 25 air conditioners, 2 condensing units off a house, 105 dehumidifiers, 6 hot water tanks, 26 microwaves, 2 ovens, 4 stoves, 8 water coolers, 4 washing machines, 2 dryers, three dishwashers, six freezers, some misc. items with a total weight of 16,600 lbs. Mr. Rogers explained that the Green Team is considering turning over the Tire Drive to Canfield Township. He explained what happened to Youngstown during their earlier tire drive. Mr. Rogers would like to see the Green Team continue to sponsor that drive and not the Township.

Mr. Rogers reported that the cameras are operating at the park. Everything is now being recorded to the NVR. The kitchen now meets the Board of Health requirements. Mr. Maszczak noted that he is ok with burning disk and keeping them for a few months, since it's possible not to know if something has happened for three or four months. Fiscal Officer suggested voiding the \$5,000.00 warrant payable to Armstrong for the underground cable installation for the internet. Mr. Governor doesn't feel strongly about internet at the park, understanding how cool it would be for the Sherriff's Dept., but feels that we should pursue other options. Ms. Cartwright noted that she didn't sign the check because she feels that we should look at other avenues. Mr. Governor asked if the resolution needs to be rescinded. Fiscal Offer noted that as long as it's done by year-end it would be fine, adding that we should take time to look for other avenues.

Ms. Cartwright asked about Pheasant Run. Mr. Rogers noted that it still has to go out for bid. The design work is done and it's just a call to the engineer for the specs in order to run the legal ad. Ms. Cartwright noted that she doesn't want to wait and have issues with the weather, adding that this project has to get done. The report was accepted as presented.

FISCAL OFFICER'S REPORT: Chairman Maszczak called on the Fiscal Officer, Carmen I. Heasley, to present the financials. Fiscal Officer reviewed purchase orders, warrants and electronic payments. Fiscal Officer reported receiving the revised Certificate of All Available to the County Auditor to cover the loan proceeds and adjustment to the budget for the new truck.

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Fiscal Officer reviewed new liquor license request for the Addison Reserve LLC. No one objected to the new license, so the Fiscal Officer will advise the State of Ohio and the County Commissioners that a hearing will not be required on this license. The Township received two letters requesting financial support. One is from the Canfield 4th of July Parade and the second from Canfield Rotary. The report was accepted as presented.

UNFINISHED BUSINESS

RESOLUTION 2014-06-10-131

Fourth of July Parade

Ms. Cartwright moved to approve a \$5,000.00 donation to the 4th of July Parade Committee per their request. The Motion was seconded by Mr. Governor. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-06-10-132

Fourth of July Community Event

Ms. Cartwright moved to approve a \$5,000.00 donation in support of the annual 4th of July Community Event that is sponsored by the Canfield Rotary Club that will take place on Saturday, June 28, 2014 at the Canfield Fair Grounds. The Motion was seconded by Mr. Maszczak. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2014-06-10-133

Purchase Orders

Mr. Maszczak moved to approve PO 29-2014 thru PO 32-2014 for a total of \$55,391.00 to encumber funds of the Township. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-06-10-134

Warrants & Electronic Payments

Mr. Maszczak moved to approve Warrants #9623 thru #9654, electronic payments 116-2014 thru 130-2014 as general & payroll obligations of the Township in the amount of \$44,308.75. The Motion was seconded by Ms. Cartwright. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

RESOLUTION 2014-06-10-135

Official Certificate of Estimated Resources

Ms. Cartwright moved to accept the Official Certificate of Estimated Resources as provided by the Fiscal Officer and approved by the County Auditor on May 29, 2014. Total available of all funds are \$6,236,338.06. The Motion was seconded by Mr. Maszczak. Discussion: Ms. Cartwright asked why we are doing this at this time. Fiscal Officer noted that it has not been done before, but she had an auditor state that it should be done. She believes that since we accept the budget at the beginning of the year and again sometime before the end of the year as part of the budgeting process and this certificate is part of that process, it's been OK. This certificate is being done outside of the regular budget process. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

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RESOLUTION 2014-06-10-136

Nuisance Properties

Ms. Cartwright moved to approve under the authority of ORC 505.87 as pursuant to resolution #2010-04-13-98 declare 6602 Covington Cove as a nuisance property. The Motion was seconded by Mr. Maszczak. Discussion: The first step is that a seven day notification letter will be sent to the owner stating their property has been declared as a public nuisance giving them seven days to correct the problem. Once the time has expired, and the problem has not been corrected, the Township will take necessary steps to correct the nuisance issue. The cost of this service will be submitted to the Mahoning County Auditor and will be added to the properties tax duplicate. Roll Call: Mr. Governor, yes; Ms. Cartwright, yes; Mr. Maszczak, yes. Motion carried 3 to 0.

Trustee Comments: Trustees reviewed what workshops were necessary. Since there is a budget workshop tomorrow, all agreed to set dates for those workshops at that meeting. Ms. Cartwright noted further research is needed to determine Townships' responsibility as it relates to headstones at the cemetery. Mr. Rogers reported that we are still waiting on the headstones opinion from the prosecutor's office. Mr. Governor reviewed other items on his list, such as hiring at least a part-time secretary to help in the office. Mr. Maszczak noted that if there is a need and it will help the Township, he is not opposed to it. Ms. Cartwright stated that she would like to see all the job descriptions done so that we know what everyone is suppose to be doing. She suggested that this position be temporary not permanent using a temp service similar to what is being done in several county offices. It would be a benefit to us not to pay benefits. Mr. Governor noted that he has had temps in the past. Temps can come and go at will. Once you hire someone, you want to train them to be good at their job. Mr. Governor asked if the idea is to hire a temp to see if they are working out and then offer them a position. Ms. Cartwright noted that she is not sure that there is a definite need and is not in favor of increasing our payroll status, since we offer very lucrative benefits to our employees. Fiscal Officer noted that part-time employees do not qualify for benefits, [health, cancer, vision, dental, life insurance, vacation, sick leave or personnel time leave] but the Township will cover the Township share of OPERS at 14%. Other items discussed were video recording the meetings for public viewing, Zoning Commission vacancy; Ms. Cartwright offered to provide legal ad to Fiscal Officer, the Township credit card, the Board asking the Fiscal Officer to apply as soon as possible and finally updating office space.

ADJOURNMENT

Chairman adjourned the meeting at 8:31pm. The next regular meeting of the Board shall be held on July 8, 2014 at 7:00 pm. The Board will meet in special session at 2 pm on June 18 for a workshop.

Mr. Stephen M. Maszczak, Chairman

Ms. Marie Izzo Cartwright, Vice-Chairman

Mr. Brian Governor, Trustee

Mrs. Carmen I. Heasley, Fiscal Officer