

CANFIELD TOWNSHIP, MAHONING COUNTY, OHIO

2019 LAWN MOWING & PROPERTY CLEAN-UP REGISTRATION

The Canfield Township Office is accepting registrations from lawn maintenance and/or other related companies and contractors to serve on a pre-established bidder's list to provide lawn mowing, grass cutting, weed removal and other property clean-up related services for the Spring, Summer and Fall seasons on an "on-call" basis for nuisance properties as declared by Resolution of the Canfield Township Board of Trustees under Ohio Revised Code Section 505.87.

The scope of this request for registrants is to provide quality services for basic lawn mowing, grass cutting, weed removal and occasional property clean-up and debris removal on an as-needed and/or on-call basis. The level of work offered in any of the aforementioned areas and the number of requests therein is not guaranteed. Expediency and due diligence upon request is required.

Canfield Township reserves the right to award all job assignments to multiple contractors at various times to provide all and/or individual services. Contractors may elect to provide proposals all or in-part for lawn-mowing and grass cutting, weed removal and property clean-up and debris removal services. Canfield Township also reserves the right to award multiple job assignments at various times to a single contractor to accommodate the needs of the department as authorized through Resolutions of the Board of Trustees.

Additional "Contractor Information Requirements" prior to acceptance on the pre-established bidder's list may be obtained at the Canfield Township Office, 21 S. Broad St., Canfield, OH 44406, Monday through Friday 9:00 AM to 3:00 PM, beginning Monday, March 18, 2019. Interested parties must then submit a letter of interest describing company background information and services along with three (3) performance related references no later than **Monday, April 8, 2019** to the Canfield Township Office.

Envelopes must be marked:

"2019 Lawn Mowing & Property Clean-up Registration"

**Canfield Township Office
21 S. Broad Street
Canfield, OH 44406
330-533-4239**

CONTRACTOR INFORMATION REQUIREMENTS
2019 LAWN MOWING REGISTRATION
CANFIELD TOWNSHIP, MAHONING COUNTY, OHIO

FREQUENCY: Lawn mowing and grass-cutting services shall be provided on an “as-needed” and/or “on-call” basis for properties declared a “public nuisance” through Resolution of the Board of Trustees. Properties can ONLY be mowed if they are officially declared a “public nuisance” for each mowing.

NOTIFICATION: Canfield Township Fiscal Officer will notify contractors of specific addresses of properties which will require lawn mowing and/or clean-up services through means of telephone, facsimile, email and/or written correspondence.

QUOTE ESTIMATES: Typically, quote estimates must be in our office within seven days from when a property has been declared a nuisance by the Board of Trustees. However, contractors may also be notified of deadlines for submission of bids, three (3) days from receipt of assignment. Also, from time to time, special timelines may be assigned for special cases as determined by the Board of Trustees. Timeline information will be available from the Fiscal Officer or the Zoning Inspector.

BILLING: After a contractor is selected for assignment(s), contractors are required to take one picture before and one after completion of assignment and prepare for submission one (1) invoice per property with date of service and related address with pictures attached. Canfield Township typically issue payments to vendors bi-weekly.

SUPERVISION: Contractors shall at all times make every effort to keep the roads and sidewalks clean and free of debris caused by lawn mowing and other debris resulting from operations. Contractors shall also remove personal equipment from the premises at the end of each workday.

ACCIDENT PREVENTION: Precautions shall be observed at all times for the protection of persons and property. The safety provisions of applicable laws shall be observed. Equipment, machinery and all hazards shall be guarded or eliminated in accordance with safety in mind.

EQUIPMENT: Contractors shall provide and insure all of their own trucks and equipment to maintain same to operate safely in the public environment and to protect the public and operators from injury.

SAFETY STANDARDS: It shall be the sole responsibility of contractors to provide for pedestrian and vehicular safety and control within and around all worksites.

HOLD HARMLESS: Contractors agree to indemnify and hold harmless Canfield Township and their agents and employees from all liability, claims, demands or costs, for, or arising out of work performed under the Lawn Mowing Registration program requirements and/or job assignments, whether it be caused by the negligence of Canfield Township or either party’s agents or employees.

TRUSTEES
Joe Paloski
Brian Governor
Marie Izzo Cartwright

FISCAL OFFICER
Carmen I. Heasley

TOWNSHIP ADMINISTRATOR
SUPERINTENDENT
Keith Rogers



OFFICE
21 S. Broad Street
Canfield, Ohio 44406
Phone: 330-533-4239
Fax: 330-533-1085

MEETINGS
The 2nd and 4th Tuesday
of each month at 7PM

CANFIELD TOWNSHIP

Mahoning County, Ohio
www.canfieldtownship.org

HOLD HARMLESS AGREEMENT

CANFIELD TOWNSHIP

2019 Lawn Mowing Registration Program

Date: _____

(Name of contracting party)

Agrees to indemnify and hold harmless Canfield Township and their agents and employees from all liability, claims, demands, or costs, for, or arising out of work performed under the Lawn Mowing Registration program requirements and/or job assignments, whether it be caused by the negligence of Canfield Township or either party's agents or employees.

(Name of contractor, principle, or authorized representative)

(Witness)

(On behalf of Canfield Township)

(Witness)

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MEMO

TO: LAWN MAINTENANCE CONTRACTORS

FROM: Canfield Township Fiscal Officer

RE: 2019 Nuisance Properties

Thank you for completing the "2019 Contractor Information Requirements" for lawn mowing, grass cutting, weed removal and occasional property clean-up and debris removal on an as-needed and/or on call basis. Your name/company has been added to the listing.

You will be notified by mail/phone or internet service and provided with a Nuisance Property Listing each time nuisance properties are declared by the board of trustees (meetings are the second and fourth Tuesdays of each month).

Letters are sent to the nuisance property owners and they are given seven days to clean up their properties. During this time period you can check addresses and within three days contractors will prepare for submission written quotes for each property. Anyone awarded properties for mowing or cleaning will, upon completion, provide proposals and invoices with dates of service and related addresses. A separate invoice for each property is required. All invoices are to be turned in to the township office for payment.